

## Farm Operations Lead Job Description for Green Heffa Farms

**Mission:** Green Heffa Farms is a 15 acre medicinal plants and herb farm located in Chatham County, NC. We are low till and use regenerative, organic practices. A Certified B Corp that is currently pursuing its USDA Organic Certification,

**Job Overview:** The Farm Operations Lead will assist in the development and management of all aspects of Green Heffa Farms production fields including herbs and plants used in traditional medicine practices, managing farm interns and working with volunteers; and occasionally speaking to public groups that attend farm tours and educational workshops. This position requires a strong, practical knowledge of agricultural skills and farm management, and a passionate commitment to providing high quality plant medicine. GHF currently has three acres under plow along with a greenhouse and a high tunnel, with plans to expand in the near future.

### Key Requirements:

- Maintain GHF's standards of production to ensure the highest quality production
- Maintain farm infrastructure and landscape with the help of other team members, interns and volunteers;
- Planning and implementation of weekly planting schedule;
- Insect and weed control, fertility monitoring and general field observation;
- Infrastructure planning, creation and maintenance;
- Irrigation planning and implementation;
- Soil building program including composting;
- Assist with weekly harvest schedule, harvest, process;
- Able to work in the field, outdoor classroom and office including hard
- repetitive physical work;
- Some evening or special event hours may be required;
- Current driver's license and a clean driving record;
- Comfortable driving a pickup truck and operating farm equipment; and
- Good interpersonal skills are an added bonus.

### Qualifications:

- Experience working in a team environment with proven leadership skills;
- Demonstrated ability to work independently;
- Demonstrated good organizational and record keeping skills;
- Minimum two years experience of full-season management;
- Demonstrated farm planning experience and working knowledge of farm infrastructure;
- Experience in growing using organic and regenerative principles;
- Experience working with farm machinery;
- Basic carpentry skills;
- Demonstrated good communication skills;
- Ability to repeatedly lift 50 pounds;
- Self-motivated, cooperative and flexible;
- Responsibly manage administrative and record keeping tasks related to running the farm business and overall success of the organization;

This is a 25-30 hour week contractual position (pay \$22-\$25 hr depending on experience) with plans to expand into a full-time position within the next 12 months. Green Heffa Farms is interested in retaining the right individual for a long-term commitment. Applications can be submitted to [info@greenheffafarms.com](mailto:info@greenheffafarms.com). To find out more about Green Heffa Farms, please visit [www.greenheffafarms.com](http://www.greenheffafarms.com)